

**FORT LEE BOARD OF EDUCATION  
FORT LEE, NEW JERSEY**

**MINUTES – REGULAR BUSINESS MEETING**

Monday, October 20, 2014

Fort Lee High School/Media Center,  
3000 Lemoine Avenue, Fort Lee, New Jersey 07024

1. The Public Work Session was called to order at 8:05 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.
2. Mr. David Sarnoff led the Pledge of Allegiance to the Flag.

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

During the course of the board meeting, the Fort Lee Board of Education offers members of the public an opportunity to address issues regarding the operation of the Fort Lee Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comment in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

4. **ROLL CALL**

**PRESENT:** Mrs. Esther Han Silver, Mrs. Holly Morell, Mrs. Candace Romba, Mr. David Sarnoff, Ms. Helen Yoon and Mr. Yusang Park

**ALSO PRESENT:** Dr. Sharon Amato, Mr. David L. Rinderknecht, Mr. Dennis McKeever, Esq. Mr. Michael Zhadanovsky and Ms. Bernadette Darcy

**ABSENT:** Mr. Paul Saxton, Mr. Joseph Surace, Mr. Jeff Weinberg and Ms. Arielle Vertsman

5. **REPORT OF THE INTERIM SUPERINTENDENT OF SCHOOLS**

- ◆ Dr. Sharon Amato introduced Mr. Scott Mihalick of SSP Architectural Group to give a status report on the Energy Savings Improvement Plan (ESIP). Mr. Mihalick introduced Mr. Richard Kohrs of Ameresco, the company hired by the board to develop the Energy Savings Improvement Plan (ESIP). Mr. Kohrs presented a summary of the plan using a PowerPoint presentation.
- ◆ Dr. Sharon Amato introduced Mr. Scott Bendul who gave an update on the status and methods used to study traffic flow at the Lewis F. Cole Middle School. He explained the options for traffic flow as it relates to the proposed addition. The traffic study is taking place this week.
- ◆ Dr. Sharon Amato introduced Robert Rosado and James Patterson of R-Pat Solutions. They discussed the Superintendent Search methods and timeline and stated that their goal is to have the Board select a Superintendent by March 1, 2015. The Board will have a slate of candidates in January. There will be an online survey for the public to provide input on the criteria for the selection of a Superintendent. An ad will be placed in a newspaper this coming Sunday with December 19, 2014 identified as the closing date for applications. The online survey will be done before Thanksgiving.
- ◆ Dr. Sharon Amato reported that 347 students (about 20%) received perfect scores on NJASK.
- ◆ School Security Drills for the month of September 2014 was reported to the Board.

Mr. David Sarnoff, offered, seconded by Mrs. Holly Morell, to open the meeting for Public Comments and Questions on the Superintendent Search. On voice vote, motion carried unanimously.

- ◆ One question raised addressed the issue of a nationwide search. It was noted that although emphasis is on a candidate with New Jersey experience and credentials through the internet, the search will connect to candidates across the country.
- ◆ Further discussion included when the Board will get the survey results and discuss what information will be made public.

At 9:15PM, Mr. David Sarnoff, offered, seconded by Mrs. Holly Morell, to close this public portion of the meeting. On voice vote, motion carried unanimously.

6. **COMMITTEE REPORTS – Reported by Chairperson of respective committee**

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| 1. Board Report (by President) | 8. Finance                                   |
| 2. Negotiations                | 9. Technology – District Technology Purchase |
| 3. School Security             | 10. Contracts and Legal                      |
| 4. Buildings & Grounds         | 11. Athletics and Community Involvement      |
| 5. Personnel                   | 12. Sick Day Bank                            |
| 6. Curriculum                  | 13. Superintendent Search                    |
| 7. Policy                      |  |

- ◆ Mr. David Sarnoff reported on the Security Committee. He reported that the Security Committee met at the High School and saw a demo of the security system. It was very positive. The committee also discussed future improvements. Mrs. Han Silver noted that the security system was a big investment and was done in a smart way. We have the capability to build on the system.
- ◆ Mrs. Han Silver reported on policy changes and noted that Policy 5843 reflects the fact that the Board no longer runs the Extended School Day Program. She also noted that the Wellness Policy changes are changes required by the Federal Nutrition Program Policy 0143 and is up for the second reading.

- ◆ Mrs. Han Silver also reported that she and Mrs. Holly Morell attended an all day meeting on advanced boardsmanship sponsored by the NJSBA on September 27, 2014.
- ◆ Mr. Yusang Park thanked Alex Floratos for meeting to discuss his concerns regarding traffic issues by the Middle School.
- ◆ Mr. Dennis McKeever stated that the Board is running an ad for filling the Board vacancy after consulting with the Bergen County Executive Superintendent.

7. **APPROVAL OF MINUTES**

The minutes from the Private Executive Session and the Regular Business Meeting on September 22, 2014 and the Special Public Business Meeting on October 9, 2014.

	Motion by Mrs. Candace Romba	Seconded by Mrs. Holly Morell	
	The minutes from the Private Executive Session and the Regular Business Meeting on September 22, 2014 and the Special Public Business Meeting on October 9, 2014.	On roll call, Motion carried unanimously. Ms. Helen Yoon abstained from the Special Public Business Meeting on October 9, 2014. Mr. Joseph Surace and Mr. Jeff Weinberg were absent.	

8. **BOARD SECRETARY REPORT AND TREASURER'S REPORT FOR SEPTEMBER 2014**

- ◆ For the month of September 2014.

	Motion by Mrs. Holly Morell	Seconded by Mrs. Candace Romba	
	To Approve the Board Secretary and Treasurer's Report for the month of September 2014.	On roll call, Motion carried unanimously. Mr. Joseph Surace and Mr. Jeff Weinberg were absent.	

9. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION – SEPTEMBER 2014**

- ◆ For the month of September 2014.

	Motion by Mrs. Holly Morell	Seconded by Mr. David Sarnoff	
	Monthly Budget Status Certification for the month of September 2014.	On roll call, Motion carried unanimously. Mr. Joseph Surace and Mr. Jeff Weinberg were absent.	

10. **PUBLIC WORK SESSION**

At approximately 9:25 PM, Mrs. Holly Morell, offered, seconded by Mrs. Candace Romba, to open the meeting for Public Work Session portion of the meeting. On voice vote, motion carried unanimously.

- ◆ Mrs. Candace Romba suggested that it should be recommended to the High School Prom advisor that a place should be selected that is less money than the Rockleigh Country Club.
- ◆ Mr. David Sarnoff asked Mr. Dennis McKeever to review the contract for the AC installation in the room to determine if there was a breach of contract because the unit controller was not working.

At approximately 9:35PM, Mr. David Sarnoff, offered, seconded by Mrs. Holly Morell, to open the meeting for Public Comments and Questions on the Superintendent Search. On voice vote, motion carried unanimously.

11. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**

- ◆ A student stated that class trips were not being scheduled because of a contract dispute with teachers. The Board responded that they have not heard that. The issue of a limitation on money to be used for concerts was raised.
- ◆ Other topics discussed included the traffic studies and proposals to all concerns of residents on Eighth Street by the Middle School, modular classrooms, Interim Business Administrator Contracts, District Management Goals referenced in Resolution #3B, the Video Proposal for the 2014 Referendum (concerns expressed that the Board abides by legal limitations on promoting a position on voting), the need for new lighting at the High School field and the purpose of the new last paragraph on motion 1B. Questions were raised about items on the Bills List, including payment to Google, Mr. Saxton and the Passaic County Clerk.
- ◆ A parent and a teacher spoke to the need to have parent conferences.
- ◆ It was suggested that in the future, the board should consider hiring retired police officers as security guards.
- ◆ There was also a question raised about plans to hire a High School Principal. Mr. Yusang Park stated that there will be a plan presented by the second meeting in November.

At 10:27PM, Mrs. Candace Romba, offered, seconded by Mrs. Esther Han Silver, to close the meeting for Public Comments and Questions. On voice vote, motion carried unanimously.

12. **ALL RESOLUTIONS AND REPORTS OF COMMITTEES**

<b><u>Board Committee</u></b>			
<b>#1B</b>	<b>APPROVE PRIVATE EXECUTIVE SESSION</b>		
<b>#2B</b>	<b>RESOLUTION OF THE BOARD OF EDUCATION OF THE BOROUGH OF FORT LEE IN THE COUNTY OF BERGEN, NEW JERSEY PROVIDING FOR THE SUBMISSION OF A SPECIAL BALLOT QUESTION TO THE SCHOOL DISTRICT VOTERS AT A SPECIAL SCHOOL DISTRICT ELECTION TO BE HELD ON TUESDAY, DECEMBER 9, 2014</b>		
<b>#3B</b>	<b>APPROVAL OF DISTRICT MANAGEMENT GOALS FOR 2014-2015</b>		
	<table border="1"> <tr> <td>Motion by Mrs. Candace Romba To Approve #1B - #3B</td> <td>Seconded by Mrs. Esther Han Silver On roll call, Motion carried unanimously. Mr. Joseph Surace and Mr. Jeff Weinberg were absent.</td> </tr> </table>	Motion by Mrs. Candace Romba To Approve #1B - #3B	Seconded by Mrs. Esther Han Silver On roll call, Motion carried unanimously. Mr. Joseph Surace and Mr. Jeff Weinberg were absent.
Motion by Mrs. Candace Romba To Approve #1B - #3B	Seconded by Mrs. Esther Han Silver On roll call, Motion carried unanimously. Mr. Joseph Surace and Mr. Jeff Weinberg were absent.		

<b><u>Buildings and Grounds</u></b>	
<b>#1B&amp;G</b>	<b>SUBMISSION OF ANNUAL COMPREHENSIVE MAINTENANCE PLAN</b>
<b>#2B&amp;G</b>	<b>BOSWELL ENGINEERING SERVICES</b>
<b>#3B&amp;G</b>	<b>AWARD DLB ASSOCIATES CONTRACT</b>
<b>#4B&amp;G</b>	<b>APPROVAL OF CHANGE ORDERS</b>

	Motion by Mrs. Holly Morell To Approve #1B&G - #4B&G	Seconded by Mrs. Candace Romba On roll call, Motion carried unanimously. Mr. Joseph Surace and Mr. Jeff Weinberg were absent.
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<b><u>Committee of the Whole</u></b>		
<b>#1CW</b>	<b>APPOINTMENT OF STUDENT REPRESENTATIVES TO THE BOARD</b>	
<b>#2CW</b>	<b>SUBMISSION OF NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM (NJQSAC) STATEMENT OF ASSURANCE (SOA) FOR 2014-2015</b>	
	Motion by Mrs. Esther Han Silver To Approve #1CW & #2CW	Seconded by Mrs. Candace Romba On roll call, Motion carried unanimously. Mr. Joseph Surace and Mr. Jeff Weinberg were absent.

<b><u>Curriculum Committee</u></b>		
<b>#1CUR</b>	<b>APPROVAL OF CLASS TRIPS AT A TOTAL COST TO THE DISTRICT NOT TO EXCEED \$4,515.00</b>	
<b>#2CUR</b>	<b>APPROVAL FOR THE SOCIAL STUDIES CURRICULUM COMMITTEE TO PILOT THE TCI SOCIAL STUDIES CURRICULUM FOR THE 2015-2016 SCHOOL YEAR</b>	
<b>#3CUR</b>	<b>BCSS SUSPENSION ALTERNATIVE PROGRAM (SAP) MEMORANDUM OF AGREEMENT FOR 2014-2015</b>	
	Motion by Mrs. Candace Romba To Approve #1CUR - #3CUR	Seconded by Mrs. Esther Han Silver On roll call, Motion carried unanimously. Mr. Joseph Surace and Mr. Jeff Weinberg were absent.

<b><u>Finance</u></b>		
<b>#1F</b>	<b>APPROVAL – CURRENT BILLS LIST TOTALING <del>\$5,998,073.72</del> Amended-Pulled \$800 Parking Permits ..... \$5,997,273.72</b>	
<b>#2F</b>	<b>APPROVAL – LINE ITEM TRANSFERS FOR JUNE 2014 CYCLE 13 AND SEPTEMBER 2014</b>	
<b>#3F</b>	<b>APPROVAL – CAFETERIA CLAIMS FOR AUGUST 2014 TOTALING \$135,245.16</b>	
<b>#4F</b>	<b>BUDGET DEVELOPMENT SCHEDULE FOR 2015-2016</b>	
<b>#5F</b>	<b>AWARD BID FOR SCHOOL SECURITY SERVICES</b>	
<b>#6F</b>	<b>AWARD BID FOR SCHOOL VEHICLE REPAIRS</b>	

#7F	<b>SALARIES CHARGED TO GRANTS FOR 2014-2015</b>	
#8F	<b>AGREEMENT WITH ROCKLEIGH COUNTRY CLUB FOR HIGH SCHOOL PROM</b>	
#9F	<b>ACADEMIC AWARDS DINNER CONTRACT</b>	
#10F	<b>ACCEPTANCE OF DONATIONS</b>	
#11F	<b>AUTHORIZATION TO ADVERTISE FOR BIDS FOR TEACHER AIDES</b>	
#12F	<b>M5 DIGITAL VIDEO PROPOSAL FOR 2014 REFERENDUM VIDEO</b>	
#13F	<b>BOARD RESOLUTION RETAINING ADMIN PARTNERS, LLC AS THE 403(B) AND 457(B) DEFERRED COMPENSATION PLAN THIRD PARTY ADMINISTRATOR</b>	
	Motion by Mrs. Holly Morell To Approve #1F - #13F Table payment to Parking Authority in Resolution #1F.	Seconded by Mrs. Candace Romba On roll call, Motion carried unanimously. Mr. Joseph Surace and Mr. Jeff Weinberg were absent.

**Health-Welfare and Safety**

#1HWS	<b>PAYMENT OF HOME AND BEDSIDE INSTRUCTION</b>	
#2HWS	<b>ESTABLISHMENT OF LAW ENFORCEMENT UNIT</b>	
#3HWS	<b>ANNUAL ADOPTION AND IMPLEMENTATION OF THE REQUIRED UNIFORM STATE MEMORANDUM OF AGREEMENT FOR THE 2014-2015 SCHOOL YEAR BETWEEN FORT LEE POLICE DEPARTMENT AND FORT LEE PUBLIC SCHOOLS</b>	
#4HWS	<b>BLOODBORNE PATHOGEN PROGRAM PROFESSIONAL AGREEMENT FOR THE 2014-2015 SCHOOL YEAR</b>	
#5HWS	<b>APPROVAL OF BAYADA NURSING SERVICES AS ADDITIONAL RELATED SERVICE PROVIDER FOR 2014-2015</b>	
#6HWS	<b>APPROVAL OF ADDITIONAL OUT-OF-DISTRICT PLACEMENTS FOR THE 2014-2015 SCHOOL YEAR</b>	
	Motion by Mrs. Holly Morell To Approve #1HWS - #6HWS	Seconded by Mrs. Esther Han Silver On roll call, Motion carried unanimously. Mr. Joseph Surace and Mr. Jeff Weinberg were absent.

**Personnel**

#1P	<b>APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$2,129.67</b>
#2P Pulled	<b>APPROVAL OF REVISED EMPLOYMENT CONTRACT FOR DAVID L. RINDERKNECHT AS INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY FOR 2014-2015</b>

#3P	<b>APPROVAL OF REVISED JOB DESCRIPTION FOR HEALTH &amp; PHYSICAL EDUCATION TEACHER</b>
#4P	<b>MATERNITY LEAVE FOR MICHELLE BAKER SCHRAMM AS AN OCCUPATIONAL THERAPIST AT SCHOOL NO. 1</b>
#5P	<b>MATERNITY LEAVE FOR CRYSTAL TUOZZOLO AS AN ELEMENTARY TEACHER AT SCHOOL NO. 4</b>
#6P	<b>MATERNITY LEAVE FOR STACEY DEE AS AN ELEMENTARY TEACHER AT SCHOOL NO. 3</b>
#7P	<b>MEDICAL LEAVE FOR BARBARA MILONE AS A LANGUAGE ARTS TEACHER AT LEWIS F. COLE MIDDLE SCHOOL</b>
#8P	<b>MEDICAL LEAVE FOR NINA ANDERSON AS AN ART TEACHER AT LEWIS F. COLE MIDDLE SCHOOL</b>
#9P	<b>LEAVE OF ABSENCE FOR DELMY AMAYA MELENDEZ AS A BUS DRIVER</b>
#10P	<b>MEDICAL LEAVE FOR DANIELLE MISIASZEK AS A MATH TEACHER AT FORT LEE HIGH SCHOOL</b>
#11P	<b>APPROVAL OF EXTENDED MEDICAL LEAVE FOR CENEIDA RAMIREZ AS A CUSTODIAN AT SCHOOL NO. 3</b>
#12P	<b>APPROVAL OF MEDICAL LEAVE FOR VALENTINO CHIAVIELLO AS A CUSTODIAN AT SCHOOL NO. 4</b>
#13P	<b>AMENDED MATERNITY LEAVE FOR RENEE BELMONTE AS ELEMENTARY SCHOOL TEACHER AT SCHOOL NO. 2</b>
#14P	<b>AMENDED MATERNITY LEAVE FOR GINA GRAZIANO HEMPTON AS SOCIAL STUDIES TEACHER AT FORT LEE HIGH SCHOOL</b>
#15P	<b>APPOINTMENT OF LEAVE REPLACEMENTS DURING THE 2014-2015 SCHOOL YEAR</b>
#16P	<b>APPOINTMENT OF BRIAN LARCHEVEQUE AS PART-TIME 3/5TH SCIENCE TEACHER AT LEWIS F. COLE MIDDLE SCHOOL</b>
#17P	<b>VOLUNTARY TRANSFER OF STEPHEN DOMINGUEZ FROM SPECIAL EDUCATION ENGLISH TEACHER TO ENGLISH TEACHER AT FORT LEE HIGH SCHOOL</b>
#18P	<b>APPOINTMENT OF KLARISSA BRUNO AS SPECIAL EDUCATION ENGLISH TEACHER AT FORT LEE HIGH</b>
#19P	<b>APPOINTMENT OF CHRISTOPHER KULCSAR AS PART-TIME PHYSICAL EDUCATION AIDE AT SCHOOL NO. 1</b>
#20P	<b>APPOINTMENT OF NICOLE PIPER AS PART-TIME CLASSROOM AIDE AT SCHOOL NO. 2</b>
#21P	<b>APPOINTMENT OF PETER KRALJIC, JR. AS HEALTH/PHYSICAL EDUCATION TEACHER AT FORT LEE HIGH SCHOOL</b>

#22P	<b>APPOINTMENT OF JOSE GALLARDO AS 1:1 AIDE AT SCHOOL NO. 1</b>	
#23P	<b>ADJUST START DATE FOR ANJELICE PIPER AS PART-TIME PK CLASSROOM AIDE AT SCHOOL NO. 2</b>	
#24P	<b>AMENDING RESOLUTION NO. 26519 DATED AUGUST 25, 2014 FOR THE ADDITION OF \$500 BONUS PAY FOR CHRISTY KEARNY AS LDT-C FOR THE 2014-2015 SCHOOL YEAR AS PER THE FLEA CONTRACT</b>	
#25P	<b>SICK DAY PAYOUT FOR ARLENE SCALA AS SECRETARY AT LEWIS F. COLE MIDDLE SCHOOL</b>	
#26P	<b>APPOINTMENT OF ADDITIONAL HOME INSTRUCTOR FOR 2014-2015 SCHOOL YEAR</b>	
#27P	<b>PSAT MONITORS</b>	
#28P	<b>SATURDAY DETENTION MONITORS</b>	
#29P	<b>APPROVAL OF SATURDAY AND AFTER-SCHOOL TUTORS FOR FORT LEE HIGH SCHOOL FOR 2014-2015</b>	
#30P	<b>ADDITIONAL APPOINTMENT OF CO-CURRICULAR FOR 2014-2015</b>	
#31P	<b>ADDITIONAL SUBSTITUTES FOR THE 2014-2015 SCHOOL YEAR</b>	
#32P	<b>APPROVAL OF MEDICAL LEAVE FOR ELIZABETH SOFIA AS ELEMENTARY TEACHER AT SCHOOL NO. 3</b>	
	Motion by Ms. Helen Yoon To Approve #1P - #32P	Seconded by Mrs. Holly Morell On roll call, Motion carried unanimously. Mr. Joseph Surace and Mr. Jeff Weinberg were absent. Please note that Mrs. Holly Morell voted NAY to Resolution #18P. Please note that Resolution #2P was pulled.

<b><u>Policy</u></b>		
#1POL	<b>FIRST READING OF REVISED POLICIES</b>	
#2POL	<b>SECOND READING AND ADOPTION OF POLICY 0143 BOARD MEMBER ELECTION AND APPOINTMENT (REVISED)</b>	
	Motion by Mrs. Esther Han Silver To Approve #1POL & #2POL	Seconded by Mrs. Holly Morell On roll call, Motion carried unanimously. Mr. Joseph Surace and Mr. Jeff Weinberg were absent.

13. **OLD BUSINESS** – None



14. **NEW BUSINESS** – None
15. At approximately 10:30 PM, Mrs. Holly Morell, offered, seconded by Mr. David Sarnoff, to adjourn the Regular Business Meeting. On voice vote, motion carried unanimously.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "David L. Rinderknecht", written over a horizontal line.

DAVID L. RINDERKNECHT  
INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

DLR/mp  
Att. 10-25-14